



Borough of Tamworth

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AUDIT AND GOVERNANCE COMMITTEE

20 June 2013

Dear Councillor

A meeting of the Audit and Governance Committee will be held in **Committee Room 1 - Marmion House on Thursday, 27th June, 2013 at 6.00 pm.** Members of the Committee are requested to attend.

Yours faithfully

A G E N D A

NON CONFIDENTIAL

- 1 Apologies for Absence
- 2 Declarations of Interest

To receive any declarations of Members' interests (pecuniary and non-pecuniary) in any matters which are to be considered at this meeting.

When Members are declaring a pecuniary or non-pecuniary interest in respect of which they have dispensation, they should specify the nature of such interest. Members should leave the room if they have a pecuniary or non-pecuniary interest in respect of which they do not have a dispensation.

3 Responses from Fraud Questionnaire

(Report of Grant Thornton (External Auditor) to be presented at the meeting)

4 Interim VFM Report (Using Audit Commission VFM Tools)

(Report of Grant Thornton (External Auditor) to be presented at the meeting)

5 Interim Audit Work Update

(Verbal Update from Grant Thornton (External Auditor))

6 Fee Letter (Pages 1 - 4)

(Report of Grant Thornton (External Auditor))

7 Annual Governance Statement & Code of Corporate Governance (Pages 5 - 60)

(Report of the Head of Internal Audit Services)

8 Statement on the Role of the Chief Finance Officer and the Head of Internal Audit (Pages 61 - 100)

(Report of the Head of Internal Audit Services)

9 Draft Annual Statement of Accounts & Report 2012/13 (Pages 101 - 108)

(Report of the Director (Finance))

10 Internal Audit Annual Opinion and Quarterly Report (Pages 109 - 128)

(Report of the Head of Internal Audit Services)

11 Review of the Effectiveness of Internal Audit (Pages 129 - 146)

(Report of the Head of Internal Audit Services)

12 Fraud Quarterly Update (Pages 147 - 198)

(Report of the Head of Internal Audit Services)

13 Audit and Governance Committee Self Assessment 2012/13 (Pages 199 - 202)

(Information only)

People who have a disability and who would like to attend the meeting should contact Democratic Services on 01827 709264 or e-mail committees@tamworth.gov.uk preferably 24 hours prior to the meeting. We can then endeavour to ensure that any particular requirements you may have are catered for.

To Councillors: M Couchman, K Gant, M Gant, S People, S Pritchard, P Seekings and M Thurgood